

Arbour Vale School Safeguarding and Wellbeing Offer

<i>Written by:</i>	Michelle Healy-Wallis June 2019
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Arbour Vale School

Safeguarding and Wellbeing Offer

INTRODUCTION

OHC&AT and Arbour Vale are committed to providing outstanding educational opportunities for all our pupils and students. The safety and welfare of our pupils and students is of the utmost importance. All adults working in OHC&AT settings must protect children and vulnerable adults from abuse and be aware that any pupil or student may be abused or be at risk of abuse. Arbour Vale follows the Child Protection, Adult Protection & Safeguarding Policy and Procedures and the Student Mental Health, Health & Wellbeing Policy as agreed by the OHC&AT Board of Directors.

Our Safeguarding & Wellbeing Offer provides further detail about the specific work, both proactive and reactive, that we undertake within the school to ensure that our students are able to learn and thrive in a safe and supportive environment. This document should therefore be read in conjunction with both of the above named policies and procedures. A full list of related policies and procedures can be found in the Child Protection, Adult Protection & Safeguarding Policy.

This document gives details of Arbour Vale's contextual safeguarding approach and any localised child protection procedures. Which is based on a three tiers of provision:

- Universal – this encompasses all proactive work undertaken to safeguard our pupils/students, e.g. pastoral care, curriculum delivery, whole school culture, student voice/student advocacy work, therapeutic support, partnerships with external services e.g. clinical psychology.
- Targeted – any specific programmes or initiatives aimed at students or families who may benefit from additional support e.g. special learning programmes, group work for students at risk.
- Specialist – external and/or specialist support within school that is aimed at students and/or families who have been identified as needing extra support e.g. learning developed specifically to safeguard, therapy and nursing programmes.

DEFINITIONS

Safeguarding: the proactive safeguarding strategies in place to ensure **all** children and young people learn in an environment that protects their health and development and gives them opportunity to gain their best outcomes.

Child Protection: the child protection procedures in place to ensure **specific** children or young people are protected from harm, including children or young people who have suffered from, or may be at risk of, physical abuse, neglect, emotional abuse or sexual abuse.

Arbour Vale School – Safeguarding and Wellbeing Offer

Responsibilities

Neil Sykes Principal Deputy DSL	Michelle Healy- Wallis Student Wellbeing Leader DSL	Rob Stephenson Assistant Head Deputy DSL	Sarah Mitchell SENDco Deputy DSL
<p>Policies and procedures</p> <p>EVC – Educational visits and Risk Assessment</p> <p>Stakeholder Engagement</p>	<p>Strategic Safeguarding Overview</p> <p>Arrangements for Child Protection</p> <p>Safeguarding training</p> <p>Safeguarding induction training</p> <p>EVC – Educational visits and Risk Assessment</p> <p>Attendance Children missing in Education</p> <p>Medical/First Aid/Nursing</p>	<p>Behaviour</p> <p>Physical intervention</p> <p>Bullying</p> <p>Induction training</p>	<p>Meeting special educational needs of pupils (SENCO)</p> <p>Looked after children designated staff member</p>
Mandy Shokar Business Manager	Tim O’Brien Operations Manager Deputy DSL	Sarah Brooks Vice Principal Deputy DSL	Clare Walker Therapies Manager
<p>Single Central Register</p> <p>Safer recruitment</p>	<p>Health and safety</p> <p>Site security</p>	<p>Safeguarding in the curriculum including health and relationship education and E safety</p>	<p>Therapies provision</p> <p>Mental Health Lead</p>

**Portfolio Governor for Health & Safety, Child Protection and Safeguarding –
NAME – John Wise**

**Child protection
Areas of Responsibility**

Physical abuse
Sexual Abuse
Emotional Abuse
Neglect
Bullying
Child criminal exploitation
Child sexual exploitation and trafficking
Children missing education
Domestic violence
Female genital mutilation
Fabricated illness
Faith abuse
Gender-based violence
Harmful sexual behaviour
Intimate care
Mental health
On-line safety
Peer on peer abuse
Physical intervention and use of reasonable force
Private fostering
Radicalisation / extremism
Substance misuse

Arbour Vale School – Safeguarding and Wellbeing Offer

Provision

UNIVERSAL PROVISION

Safeguarding

- Designated safeguarding lead – Trained to Designated safeguarding officer level
- 13 Deputy safeguarding leads – Trained to Designated safeguarding officer level
- All staff level 1 trained – updated annually
- New staff given priority safeguarding training during induction, agency staff given induction in safeguarding for the school and complete safeguarding training through the agencies.
- Regular safeguarding updates for staff both in briefings and termly newsletter
- Staff access additional Educare on-line training – including PREVENT, safeguarding in Education, Moving and Handling, FGM
- Staff and Governors access the Andrew Hall updates
- Governor for safeguarding is level 3 trained.
- Parent workshops – focussing on learning, behaviour strategies, safeguarding, communication, sleep and other areas of support – face to face or virtually during pandemic
- **Early Bird training for parents**
- Safeguarding information easily accessible to stakeholders
 - Safeguarding information in all Workspaces/Staff Room
 - School Council Wellbeing Advocates
 - Wellbeing display board
 - Safeguarding information for visitors on sky visitor, handout and visible in reception area and toilets.
- All visitors wear red or green lanyards. Green indicates all DBS checks seen and recorded on SCR and recorded / Red indicates DBS not seen and person to be accompanied by a staff member during visit at all times.
- Ongoing data collection to identify most vulnerable pupils- including open and closed cases to Early Help.
- Storing and monitoring of conversations records with parents / other professionals
- Attendance at OHC&AT termly safeguarding support network meetings and Local Authority training events
- Regular monitoring of the Single Central Register by the Principal and portfolio governor.
- Adherence to the PSHE Curriculum including SRE
- Safeguarding and wellbeing days e.g. online safety
- Child centred EHCP plans to reflect the students' main learning and emotional health barriers with matched targets and provision to overcome these
- Behaviour referral system for students that need support.
- Termly meetings with parents to discuss PHLO (personalised, holistic, learning objectives) plans.

- Annual meetings with parents to discuss EHCP's and annual reviews
- Home school communication books
- Pupil risk assessments, behaviour for Learning and Positive handling plans
- Regular meetings with the CWD team via video conferencing to discuss any safeguarding concerns and students where extra support may be needed.
- Regular meetings with the Early help to discuss cases and look at support required.
- Regular OHCAT DSL meetings to ensure all the latest government advice is being followed/support if required.
- Professional meetings held where multiple professional involved.
- British Values is actively promoted throughout school.
- Travel training and Relationships / Relationships and Sex Education

features extensively in the Arbour Vale school curriculum and is delivered in a meaningful way that is based around the needs of individual pupils

Allocated school nurse present onsite most days

- All departments have staff who are trained first-aiders
- Staff are team-teach trained
- All staff are trained in moving and handling.
- Safeguarding team have fortnightly meetings.

During COVID 19 Lockdown Adaptions

- Weekly welfare checks to all pupils via contact made by Class Teacher through email and telephone
- COVID-19 safeguarding procedures in place – if no contact is received from families within 48hrs, safeguarding team is alerted and additional call is made by member of SLT.
- If contact is not made a door stop visit will be arranged by SLT and a member of staff following social distancing guidelines.
- Social and well-being updates added regularly to the website for both staff and parents.
- Safeguarding meetings taking place fortnightly with CWD team via secure virtual platform
- Safeguarding Team meetings taking place via secure virtual platform.
- Risk assessment completed by Principal and DSL outlining new safety measures during COVID-19 pandemic
- DSL attends weekly OHCAT Network Forum meetings to share and develop practice with all Schools and Colleges within the Trust
- Rota in place to ensure safe rotation of staff and to lower risk of spread of virus
- Annex created to Safeguarding and Child Protection Policy to highlight changes in practice during COVID-19 pandemic
- Additional online staff training taking place using EduCare.
- Daily Briefing to staff to keep them updated
- Mental Health first aiders in the school and available by phone if needed by staff.
- Art Therapy activities placed on the website.
- Wellbeing information updated on the school website

Child Protection

- Child protection concerns or allegations recorded on CPOMs
- Fortnightly safeguarding Team meetings to discuss new concerns and monitor ongoing concerns
- Termly supervisions with safeguarding Team to discuss any cases causing concern.
- DSL has termly supervisions with Jackie Van West OHCAT
- Summary of all open cases and referrals to front door
- Overview summarised and used to report child protection concerns to accountability groups – Jackie Van West for OHC&AT Safeguarding monitoring, Governors.
- All concerns filed in:

CP – Students on Child Protection Plans

CIN – Students open cases to social services

Vulnerable – Students who require on-going monitoring

CLA – Children Looked After

Adult – Students open to Adult social Care

Wellbeing

- Transition Meetings with Families and current school/Nursery
- Transition sessions in the school.
- Information gathering from external professions, OT, Physio, Nurses, HI, VI, MSI.
- Internal and external move up days to see new department/meet new teachers.
- Attendance monitored
 - Keep in Touch messages/phone calls
 - Home visits
- SSN (specialist school nurse) to support with the medical needs of students and training of staff.
- Staff have access to wellbeing support programme
- School Council Wellbeing Advocates
- Brick therapy with Lego, social thinking groups (where students discuss what to do in different social settings) , play therapy on a 1:1 basis, Nurture (small group work using the nurture approach), and Elsa
- During school closures in term time weekly calls to parents by teachers.
- Updates to wellbeing for staff students and parents placed on the website.
- Therapy Dog doing 1:1 session through walk and talk, greeting students in the morning and small group work.
- Staff have access to, health assured, wellbeing groups within the school such as gardening, yoga and book groups.
- Mental health first aid trained staff onsite and displayed around school.
- Access to Sea Saw for online learning when needed and physical resources posted home where needed.

TARGETED PROVISION

Safeguarding

- Nurture (small group work using the nurture approach) A safe place for students to talk about their feelings
- Social thinking groups (where students discuss what to do in different social settings)
- Support around behaviour at home through meetings with the families and resources supplied.
- Child centred meetings with parents and professionals to outline key barriers to a child’s learning and development.
- Therapies at home when a student is not in school e.g. physio therapy, MSI,
- Home educational visits for students through targeted provision
- Regular communication with the family, phone calls, emails and communication books
- Support to complete forms related to the pupils Education, medical or special needs.
- EP support to families with ideas of activities to use at home.
- PSHE lessons covering Online safety, sex education, Friendships, Self-esteem, who can keep us safe, Healthy and unhealthy relationships, mental health medicines, making good choices.

During COVID 19 Lockdown Adaptions

- Free school meals vouchers for identified qualifying families
- Pupils of Key Worker Parents/Carers and identified vulnerable pupils currently attending school on rota basis
- All pupils currently accessing school have COVID-19 risk assessment insert about keeping safe in school
- Weekly calls to parents from the safeguarding team of identified students or as issues arise.
- EP offering phone support to families with ideas of activities to use at home.

Child Protection

- Recording of any meetings, conversations or communication about individual children causing concern for safeguarding files
- DSL or Deputy DSL assigned to take a lead on the case.
- 1:1 sessions to monitor the students and give them an opportunity to discuss any issues if relevant
- Sessions with the school therapy dog.

Wellbeing

- Nurture, Social thinking, Mindfulness or Elsa support.
- Heart beeps sessions
- Behaviour Team intervention within class
- Communication with community nurses, dietician and paediatrician
- Rebound Therapy when on EHCP (Education Health care Plan)
- Art Therapy
- Therapy Dog used for both students and staff

SPECIALIST PROVISION

Safeguarding

- Early Help referrals MARFs (Multi agency referral form)
- Team around the family (TAF) meetings or Child in need (CIN) meetings with relevant professionals and parents
- CAMH's referrals
- Monitoring of impact of Early help / TAF action plans and CAMH's support

During COVID 19 Lockdown Adaptions

- Social Workers of all pupils on plans have been informed of current school status
- Art Therapy support being provided to identify students
- CP/CIN/TAF meetings taking place via virtual platforms or information from school being provided.
- Free school meals vouchers for identified family struggling financially

Child Protection

- MARF referrals
- Attendance at Child Protection meetings called by the Child Protection services
- Adherence to child protection plans, interventions and monitoring
- Attendance at Core group meetings.
- Records of all meetings and reports recorded on the safeguarding files.
- Attendance at Strategy meetings
- 1:1 sessions to monitor the students and give them an opportunity to discuss any issues if relevant
- Sessions with the school therapy dog

Wellbeing

- CAMH's referrals
- Continuing Care Referrals/support within school if threshold met.
- HI (Hearing Impairment), VI (Visual Impairment) , MSI(Multi-Sensory Impairment) sessions where indicated on the EHCP plan
- Care plans for emergency medications medical needs.
- OT (occupational therapy) and physio programmes.
- Daisy's Dream support for students that have suffered a bereavement
- Art Therapy
- Therapy Dog used for both students and staff